



MEMO

Date: September 2009
To: Lake County Elementary Schools
From: Juanita Popenoe, Ph.D. Interim County Extension Director
Subject: 4-H Tropicana Public Speaking Program

4-H is proudly offering the Tropicana Public Speaking curriculum to Lake County Public School System free of charge. This program is excellent in helping young people write and deliver public speeches. With public speaking being one of the top phobias amongst adults it is imperative that we target youth at an early age to guide them into being an effective public speaker. More information on the program can be accessed on our website (http://lake.ifas.ufl.edu/4%2DH/School_Enrichment.htm).

Enclosed you will find two forms: *Materials Order Form* and *Group Enrollment Form*. One *Materials Order Form* should be submitted per school by their representative who will be our contact person for the year. Please take care in ordering the materials for the year as there were issues with schools not ordering enough. It is very difficult to order additional supplies during the year. Each teacher participating must also complete a *Group Enrollment Form*, which helps us calculate the students that we are reaching.

We ask that you please have your order forms returned (mail, or by Jack Rabbit) by **Early November**. We appreciate your support and hard work. As always, if you have any questions please contact the office (VeraDeaver@ufl.edu) and we will do our best to assist you. Have fun and Good Luck.

April 13, 2010	Tropicana Workshop	AG Center 10-12:00
April 20, 2010	Tropicana Contest	AG Center 10-12:00

Because the Central Florida Fair was moved to February 25, 2010, we are unable to offer the competition at the Central Florida Fair this year. 4-H Camp scholarships are still available to top winner for Elementary & Middle School winners. Camp dates, in Ocala, are June 28- July 2, 2010.



Lake County 4-H School Enrichment Program Tropicana Public Speaking Program

Materials Order Form

School Name: _____

Contact Person: _____

Phone Number: _____

Email Address: _____

Curriculum Resource Teacher (CRT): Please collect the following information from *each teacher* so that we may send your school the correct number of materials. It may be helpful to make copies of this form, circulate to each teacher and let them take a count for their grade level, and then give you the numbers. Once you have all the numbers for your school you can compile the orders into one form and send them back to our office via Jack Rabbit.

Tropicana Public Speaking

	Total Number of Students	Number of Classes	Number of Teacher Guides
Grade 4			
Grade 5			



*Group Enrollment for Students 09-2010 year * Grade Level _____*

CRTs please provide copies to each teacher ordering 4-H School Enrichment, have teachers fill out this form based on their classroom enrollment. Return each classroom form to our 4-H Office.
 Teachers please do not leave any blanks.

Teacher Name: _____ School: _____

Ethnicity ****NUMBER OF STUDENTS IN EACH CATEGORY PER CLASSROOM*** Race

Non-Hispanic					Hispanic				
White	Black	Am Ind	Asian	Mixed	White	Black	Am Ind	Asian	Mixed

For Residency please report the number of youth that fall into each category, per class.

_____ Farms _____ Towns under 10,000/*Rural*: _____ Towns & Cities 10,000-50,000:

You can download this form at: http://lake.ifas.ufl.edu/4-H/School_Enrichment.htm
 in Word, fill it out and attach via email to:
veradeaver@ufl.edu, Vera, 4-H secretary

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